

SWINFEN AND PACKINGTON PARISH COUNCIL

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Our Ref: JM

17 January 2013

To: All Members of the Parish Council

Dear Councillor

You are hereby summoned to attend the Meeting of the Parish Council to be held in the **Conference Room 1, Conference Centre, HMP Swinfen on Wednesday 23 January 2013 commencing 7.00 p.m.** at which the business set out below will be transacted.

Yours sincerely

**Jayne Minor (Ms)
Parish Clerk**

AGENDA

PUBLIC FORUM

A maximum of 15 minutes will be allocated prior to the commencement of the meeting when members of the public may put questions/comments on any matter in relation to which the Parish Council has powers or duties which affect the area (see notes at the end of the Agenda).

REVEREND JANE NEWSOME, CO-ORDINATING CHAPLAIN, HMP & YOI SWINFEN PRISON

The Reverend Jane Newsome, Co-ordinating Chaplain, HMP & YOI Swinfen Prison to give a brief introduction into her role at Swinfen Prison.

1. APOLOGIES FOR ABSENCE

2. DECLARATIONS OF INTEREST

To receive declarations of any personal or prejudicial interest under consideration on the Agenda in accordance with the Parish Town Councils (Model Code of Conduct) Order 2007.

3. MINUTES

To approve as a correct record the Minutes of the Meeting of the Parish Council held on 21 November 2012 (Minute Nos. 63 - 79) (**ENCLOSURE**).

4. CHAIRMAN'S ANNOUNCEMENTS

5. HOPWAS QUARRY

Further to Minute No. 67 (21 November 2012) the following email response has been received from Shaun Denny, Development Planner, CEMEX UK Operations Limited:

"The Company is committed to maintain the integrity of its site boundaries and Hopwas Quarry is no exception - when we become aware of any damage to the fencing the Company seeks to repair it as quickly as possible. Part of the problem is that Knox's Grave Lane provides a pathway for potential trespassers to gain access to the site - we are currently considering measures that would deny access to larger vehicles whilst maintaining the availability of the right of way to pedestrians, cyclists and equestrians. We are also discussing with the site operator Tarmac if there are any measures we can put in place jointly that might resolve the problem.

Regards restoration the Company is currently reviewing the requirements of the current planning permission with a view to commencing restoration works during the course of 2013."

6. THE HIGH SPEED RAIL PLANS

Members are requested to receive and note draft Notes of Issues and Actions of the Drayton Bassett, Hints and Weeford Community Forum and Notes of a Meeting held on 29 November 2012 attended by Mr R Dyott (**ENCLOSURE**).

**7. WILDLIFE AND COUNTRYSIDE ACT 1981
SURVEY OF PUBLIC RIGHTS OF WAY**

Further to Minute No. 69 (21 November 2012) Members are requested to receive and note the public rights of way that exist within the Parish of Swinfen and Packington (**ENCLOSURE**).

8. MOLE HILLS – PLAYING FIELD ON THE DRIVE, SWINFEN

Further to Minute No. 96.1 (14 March 2012) Members are requested to approve payment of an invoice from Tamworth Pest Control.

9. PLANNING APPLICATION DECISIONS – HORSLEY BROOK FARM, TAMWORTH ROAD, WHITTINGTON HEATH

Members are requested to receive and note the planning application decisions in respect of Horsley Brook Farm, Tamworth Road, Whittington Heath.

Planning Application No.	Applicant and Address	Decision
12/00678/LBC	Mr E S A McMahon Horsley Brook Farm Tamworth Road Whittington Heath Lichfield Works to listed building to enable the change of use of traditionally constructed barns to form 2 no. dwellings	Granted
12/00677/COU	Mr E S A McMahon Horsley Brook Farm Tamworth Road Whittington Heath Lichfield Change of use of traditionally constructed barns to form 2 no. dwellings	Granted

10. TRANSFER OF MONIES

Members are requested to consider the transfer of monies (**PRO FORMA CIRCULATED AT THE MEETING**).

11. CAROL SERVICE - TUESDAY 18 DECEMBER 2012 AND HOW WE CAN TRY AND ENCOURAGE THE COMMUNITY

This item has been requested by Councillor Mrs Bennett.

12. EXCLUSION OF THE PRESS AND PUBLIC

The Chairman will move:

That under the Public Bodies (Admissions to Meetings) Act 1960 (Section 2) (and as expended by Section 100 of the Local Government Act 1972), the press and public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information.

13. PARISH CLERK'S SALARY

Members are requested to approve the payment of the Parish Clerk's December 2012 and January 2013 salary (**PINK ENCLOSURE**).

14. DATE AND TIME FOR NEXT PARISH COUNCIL MEETING

Further to Minute No. 79 (21 November 2012) the next Parish Council meeting will be held on Wednesday 06 March 2013 in the Conference Room 1, Conference Centre, HMP Swinfen commencing 7.00 p.m.

PUBLIC FORUM SESSION AT PARISH COUNCIL MEETINGS

Residents of Swinfen and Packington Parish Council have an opportunity to speak at each Parish Council meeting:

1. *The Public Forum session will usually be the first item on the Agenda.*
2. *The Public Forum will last up to 15 minutes and members of the public can ask the Parish Council a question (or make a statement).*
3. *Your statement or question must relate to a matter of special relevance to Swinfen and Packington or within the responsibility of the Parish Council.*
4. *Matters relating to the conduct of any individual councillor or officer will not be permitted – in such circumstances you should write to the Parish Council.*
5. *You will be allowed to speak for up to 3 minutes and you can raise more than one issue within the overall limit of 3 minutes allowed to you.*
6. *After each speaker the Chairman of the Parish Council (or his/her representative) will answer the question or give notice that he/she will provide a written answer as soon as possible.*

If a written answer is to be given this will be sent to you at your stated address.